

The Columbia Valley Community Foundation **Community Grants** are adjudicated in November and awarded in December of each year. The deadline for this application is **October 31<sup>st</sup> at 12 noon.**

Please refer to the Community Grant Application – "[HOW TO APPLY GUIDE](#)" for complete information about eligibility and all aspects of reporting and partnering with the Columbia Valley Community Foundation.

**Granting Priorities:** *Please indicate the Vital Signs issue area(s) that the grant application addresses:*


Does this project serve the community of (exclusively):  Canal Flats or  Fairmont Hot Springs

Have you received a Columbia Valley Community Foundation community grant before?  Yes  No

If yes, please complete the following:

Project Name	Year	How was the CVCF recognized?

**All fields are mandatory. Please type into the spaces.**

Charitable Organization Particulars			
Registered Charity Name			
Street/Mailing Address			
City/Prov. Postal Code			
Phone #		Email	
Website			
Charitable Registration #			
Period this grant covers		To:	
Approved by	<input type="checkbox"/> Executive Director (name) <input type="checkbox"/> Board Chair (name)		
Contact name for application			

Agency (Non-Charitable) Organization Particulars			
Agency Organization Name			
Street/Mailing Address			
City/Prov. Postal Code			
Phone #		Email	
Website			
Year Incorporated		BC Society # or Federal Incorp. #	
Approved by	<input type="checkbox"/> Executive Director (name) <input type="checkbox"/> Board Chair (name)		
Contact name for project			

Tell us about your charitable organization	
What is your mission?	
What programs and services are offered?	
What geographic area do you service?	

Tell us about your project
Project title (10 words or less):
How will the Columbia Valley, especially from Spillimacheen to Canal Flats, benefit from this project? Who, specifically, will benefit?
How does the project you are applying for specifically address the Vital Signs issue area(s) indicated?
Is this an expansion of an existing project or a new project?
Is this project similar to others within your service delivery area? If yes, how does your differ or improve existing services?
Identify your project partners and the role they will play.
Describe your plan of action including the methods you will use to evaluate (measure the success of) this project.
Duration of the project:
How will you acknowledge the sponsorship received of the Columbia Valley Community Foundation?
Is there anything further you would like to add?

## PROJECT BUDGET

PROJECT EXPENDITURES	Costs
<b>Total Project Expenses (\$)</b>	
<b>Grant Request from Columbia Valley Community Foundation (\$)</b>	
<b>% to be funded by Columbia Valley Community Foundation (%)</b>	

PROJECT FUNDING					
Funder	Contact Name/Phone	Confirmed? Yes/No	Cash	In-Kind	Total
<b>TOTAL</b>					

**NB: Expenses and revenue must match. Budgets that project a deficit will not be approved.**

### Checklist for complete applications submissions:

- One completed application form authorized by organization's signatories
- Most recent financial statements
- List of names of current Board of Directors
- Copy of annual report or brochure
- Proof of active status, and good standing, as a registered Canadian charity or qualified donee
- Agency Agreement between Registered Charity (Sponsor) & non-charitable organization (Agent) (if applicable)

*We certify that this application has been reviewed and authorized on behalf of the organization listed above.*

\_\_\_\_\_

Print Name and Title

\_\_\_\_\_

Print Name and Title

\_\_\_\_\_

Signature

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Date