

## **COVID-19 Community Response Fund** **- Phase Two Granting -**



*The Columbia Valley Community Foundation has created a community response fund to support charities, non-profits, and organizations to effectively and efficiently keep community members safe in the current environment and meet the increased demand for services and supports in the community.*

The second phase of this fund will be focused on re-entry and rebuilding of community programs respecting realities of the COVID pandemic. The fund will be utilized for the continued needs and priorities related to the impact of COVID -19 including:

- Mental health, including anxiety, stress, addictions and violence
- Safe places, worker safety
- Food security

*Priority will be given to organizations/applications that explicitly serve vulnerable populations.*

### **Expression of Need:**

Applications will be accepted on an ongoing basis and will be reviewed every two months, subject to funding available. Grant amount is to be considered by the CVCF Grants Committee on a case by case basis. This committee is made up of community members and directors from the CVCF board of directors.

### **Expression of Need Criteria:**

- Organizations with a charitable number or have a formal partner sponsorship agreement with a registered charity (CRA BN/registration number) and that are central to the provision of supports and services to meet community needs respecting realities of the COVID pandemic are eligible
- Charities in service to and responsive to community needs in their community may apply for operational, programmatic, capacity building, and/or capital costs associated with long term benefit of the charity
- The project is for our Columbia Valley communities and region only – from Spillimacheen through to Canal Flats

### **Outcomes:**

Applications to the fund must address at least one of the following outcomes:

- Needs in the community are being met with a focus on innovative ideas for community building and connection
- Initiatives assist in rebuilding community programs, provide high quality services and supports in the face of current pandemic crisis
- The safety of staff, volunteers and individuals accessing supports and services is maximized

### **Reporting:**

Successful applicants will be asked to track their expenses against the dollars received and report back on how the dollars were spent, activities carried out and the outcomes that were achieved by December 31, 2021.



# Grant Application

## COVID-19 Community Response Fund

### Contact Information

Primary Contact Information:

\_\_\_\_\_

Full Name

\_\_\_\_\_

Email

\_\_\_\_\_

Phone

Registered Charity Information:

\_\_\_\_\_

Charity Name

\_\_\_\_\_

Mailing Address

\_\_\_\_\_

City

\_\_\_\_\_

Province

\_\_\_\_\_

Postal Code

\_\_\_\_\_

Charity Contact Name

\_\_\_\_\_

Charity Phone Number

\_\_\_\_\_

Charity Email

\_\_\_\_\_

Charitable Registration Number

### Expression of Need

Please briefly describe the community needs you are applying for and how this request will effectively address those needs. This info provides greater understanding of the work your charity provides to the target population and the impact your charity provides to the community. Please share how this need has emerged due to a global pandemic (COVID 19).

With which outcomes does this request align: (check all that apply)

- Needs in the community are being met with a focus on innovative ideas for community building and connection
- Initiatives assist in rebuilding community programs, provide high quality services and supports in the face of current pandemic crisis
- The safety of staff, volunteers and individuals accessing supports and services is maximized
- Others (please specify): \_\_\_\_\_



**Project Budget**

In order to assist as many charities as possible, there is a cap on grant requests – up to a maximum of \$5000.00 per charity. *Please include most recent financial statements.*

Total Amount Requested:     \$ \_\_\_\_\_

Select all budget categories that apply:

- Operational: day-to-day salaries, rent, existing programming, PPE
- Programming: costs associated with development, delivery, evaluations of programs (includes salaries, program materials, promotion)
- Capacity Building: costs associated with strengthening a charity’s ability to deliver on its mission: consultants, professional development, organizational assessments
- Capital: upgrading physical assets for the benefit of the charity: technology hardware, converting programming spaces, software upgrades, online programming
- Other (please specify): \_\_\_\_\_

**Additional Information**

If there is any additional information you would like to share to support your organization, please describe below.

Empty space for providing additional information.

If your application is approved, a one-page approval letter will be provided to your organization with the funding approval agreement.

*By submitting this application to the CVCF, I agree to the terms and conditions of the CVCF granting agreement.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Date

**Completed applications and questions can be sent to [info@valleyfoundation.ca](mailto:info@valleyfoundation.ca).**